

WriteShop License Application or Renewal

Please type responses in the blank fields. Use the Tab key to advance to the next field. When finished, save as a new file.

Today's date _____

Name of school or organization _____

Private school ___ Public school ___ Co-op Class ___ Tutor ___

Starting date of class(es) _____ Ending date of class(es) _____

Name of contact person _____

Contact's phone _____ Contact's email _____

Address of school or organization

Shipping address (if different)

Phone _____

Administrator/representative who will sign agreement _____

Title _____

Administrator/representative's email address _____

Please continue to page 2

STUDENT LICENSES

NOTE: A license must be purchased for every student in a class (including teachers' children).

Number of **STUDENTS** who will use WriteShop Primary

- *WriteShop Primary Book A* _____
- *WriteShop Primary Book B* _____
- *WriteShop Primary Book C* _____

Number of **STUDENTS** who will use WriteShop Junior

- *WriteShop Junior Book D* _____
- *WriteShop Junior Book E* _____
- *WriteShop Junior Book F* _____

Number of **STUDENTS** who will use WriteShop I or II

- *WriteShop I (4th ed)* _____ *WriteShop II (4th ed)* _____
- *Writeshop I (5th ed)* _____ *WriteShop II (5th ed)* _____

TEACHER MATERIALS

Number of **TEACHERS** who will be teaching the following levels

- *WriteShop Primary Book A* _____ *Primary B* _____ *Primary C* _____
- *WriteShop Junior Book D* _____ *Junior E* _____ *Junior F* _____
- *WriteShop I* _____
- *WriteShop II* _____

Teachers are required to have their own set of materials. These materials do not count toward student licenses. This will include a PDF from which to make licensed copies. The teacher's copy of the student book is for instructional use only and may NOT also be used for a student.

Does each teacher have her/his own version of the Teacher's Manual and Student Materials for the class(es) she/he will be teaching? Yes: ___ No: ___

If no, please indicate how many of each **PRINT** book you need to purchase for your teacher(s).

- *Primary A Teacher's Guide* _____ *Primary A Student Activity Pack* _____
- *Primary B Teacher's Guide* _____ *Primary B Student Activity Pack* _____
- *Primary C Teacher's Guide* _____ *Primary C Student Activity Pack* _____
- *Junior D Teacher's Guide* _____ *Junior D Student Activity Pack* _____
- *Junior E Teacher's Guide* _____ *Junior E Student Activity Pack* _____
- *Junior F Teacher's Guide* _____ *Junior F Student Activity Pack* _____
- *WriteShop I & II Teacher's Guide* _____ *WriteShop I Student Workbook* _____
WriteShop II Student Workbook _____

PREFERENCES

Preferred payment method (please check one)

- PayPal or credit card (License fee = standard 57% discount)
- Check (Receive additional 3% discount on licenses)

To whom should we email your digital files?

Name _____

Email _____

ADDITIONAL INFORMATION

- Once WriteShop receives your information, we will email your invoice and prepare the license.
- Digital files will be emailed upon receipt of your check.
- License will be emailed. Please sign and return upon receipt. You may either mail the license or scan/email it.
- If **enrollment increases** after the license has been created, please contact Misti at misti@writeshop.com.

Email this License Application or Renewal form to misti@writeshop.com. Please don't hesitate to contact us if you have questions.

Misti Lacy
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