

## Lesson 20(1): Teacher Writing Skills Checklist

### CONTENT

OK Needs improvement

- Topic and choice of words are appropriate for the audience
- Followed instructions for this assignment
- Paragraph accurately and realistically describes the run-down resort
- All sentences support topic sentence (no "carrots in your cookie jar")
- Content flows smoothly; details are organized and easy to follow
- Title captures the essence of the paragraph

### STYLE

OK Needs improvement

- Strong topic sentence that introduces the composition
- Used no more than one "to be" word
- Chose context-appropriate synonyms for repeated main words
- Appealed to the senses and emotions with concrete, vivid vocabulary
- Removed or replaced weak words
- Consistently used present tense throughout the composition
- Correctly used the following sentence variations once each
  - began with paired adjectives  began with a past or present participle
  - began with an -ly adverb  used an appositive
  - began with a prepositional phrase  included a simile (one only)
  - began with a subordinate conjunction (*although, as, because, if, since, though, unless, when, where, while*)
- Included one or more subject-verb sentences
- Included a sentence of six words or fewer
- Wrote concisely, avoiding unnecessary words, phrases, or sentences
- Strong closing sentence that wraps up the composition

### MECHANICS

OK needs improvement

- Name and date in the upper right-hand corner
- Followed proper page format (indentation, margins, skipped lines, good spacing)
- Paragraph is 7-9 sentences long
- Double-checked spelling, capitalization, punctuation
- Used complete sentences. Avoided run-on sentences and misplaced modifiers.
- Correctly used checklist and colored pencils, circling and underlining as directed
- Included brainstorming sheet, all drafts of this composition, and your checklist
- All papers stapled together in proper order

Comments \_\_\_\_\_

